

Why should we educate in safety & risk?

Schools and Colleges play a crucial role in preparing children and young people to recognise and manage risk, now and in the future.

A lack of experience and confidence means that it is difficult for a child or young person to recognise hazards particularly in unfamiliar settings. Schools need to prepare them for the world outside, through safety education and work experience.

Accident statistics show that more children and young people in the UK die in accidents than from any other single cause. Whilst most childhood accidents are not severe, many could lead to a lifetime of disability. Roads are especially hazardous with 2,352 children killed or seriously injured during 2012. 68% of child casualties were pedestrians and a further 14% were cyclists.

As you can see from our 'Myth Buster' feature, education is fast joining the bandwagon and using health and safety as an excuse when things get a bit difficult. After recent stories such as a primary school not allowing new pupils to start on their first day because their parents did not attend the pre-year briefings, and an 'eco school' banning pupils from bringing their bikes through the gates because of health and safety (the real reason was that the bike shed had been removed to make way for more parking), Judith Hackitt, the Chair of the HSE board released a statement in which she said "Of course schools need to teach children about risk, but it must be about real risks not this nonsense. We don't want to see this skewed view of what safety means being passed on to the next generation..."



In 'The Framework for School Inspection' released in September 2012 (reviewed September 2013) Ofsted placed an emphasis on pupils' behaviour and safety. Among other aspects of provision Inspectors will consider pupils' ability to assess and manage risk properly, and to keep themselves safe from risk including from extremism, new technology, substance misuse, knives and gangs, relationships (including sexual relationships), water, fire, roads and railways.

Guidance and resources for teaching Safety and Risk in schools can be found at www.rosipa.com/schoolsandcollegesafety .

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KAHSC Website member?

Changed your email address recently?

Remember - if you change your email address and don't tell us you will stop receiving the weekly 'Alerts' from our website. Similarly, if a current user leaves your school/setting, they should also be removed from our website, of course we don't know what we don't know so please e-mail julie.smithson@kymallanhsc.co.uk or call 01228 210152 to let us know of any changes.

Emergency evacuation on residential visits

The emergency evacuation of pupils during the night time has recently been reported as an issue following an incident involving a school from the South East.

On hearing the fire alarm during the night on a residential visit, the school staff attempted to rouse their pupils. Despite the alarm being very loud and persistent, they found waking the pupils difficult. Furthermore, the supervising adults did not have a clear understanding of their roles and responsibilities. Amidst the confusion, two pupils were overlooked resulting in staff re-entering the building to bring them out.

As part of the planning of a residential visit the accompanying staff should carry out a fire drill, ensuring that all supervising staff know their individual roles. Staff must understand that it is their responsibility to evacuate the pupils - the centre staff will probably not be available and so should not be waited for or relied upon in such an event. A full debrief should be given on completion.

A clear evacuation plan should include:

- details of evacuation routes and how to reach the assembly point;
- a methodical approach to sweeping all areas ensuring all children are out - move bedding to be certain no child is hidden in bed, sweep each room/area from left to right;
- particular attention paid to staff and students with disabilities;
- an easily accessible emergency list with medical conditions of students, and a staff and student list for roll call;
- introduction of a 'grab bag' containing first aid kit, torch, foil blankets, hi-viz jacket, whistle;
- confirmation that all students and staff are accounted for on immediate completion of a roll call and inform centre staff of this;
- details of the venue's procedures for searching for missing children during an evacuation;
- the use of mobile phones for further communication.

In Court

Nursery bosses and unusually a nursery assistant herself were fined £222,400 in total over a toddler's death.

In November 2007, two year old Rhiya Malin was found trapped by the neck in the playhouse of Eton Manor Children's Day Nursery, Chigwell. Although there were a number of staff supervising the outdoor play area, it was found that the Nursery Assistant nearest to the playhouse was talking on her mobile phone immediately prior to the incident. During the trial, the court heard that this was not an unusual occurrence, despite staff not being allowed to use them. The Nursery Assistant was found guilty of failing to ensure Rhiya's safety and fined £2,400.00.

On investigation The Casterbridge group who owned the Nursery, were found to have no written health and safety guidelines for the area where Rhiya became trapped and had not provided the right health and safety training for their two health and safety co-ordinators. There was also confusion over equipment checklists. They pleaded guilty to health and safety breaches and were fined £150,000 and £70,000 costs.



Health & Safety Law Poster

Have you changed yours?

Employers have a legal duty to either display the approved Health and Safety Law poster in a prominent place in the workplace or provide each employee with a copy of the approved leaflet that outlines British health and safety law.

On 6 April 2009 the HSE published a new simplified version of the Health & Safety Law poster and leaflet, setting a five-year transition period for replacing the previous 1999 version. All old versions of the poster and leaflet must be replaced no later than 5 April 2014.

Copies of the Health and Safety Law poster can be purchased from the HSE website for £13.20 for an A2 poster or £9.00 for A3. Alternatively, a copy of the leaflet can be downloaded from the KAHSC website or direct from www.hse.gov.uk/pubns/lawleaflet.pdf

Single Central Record Checklists

New!

Devised to assist those gathering information about individuals working or volunteering with children and young people for recording on the Single Central Record, this series of 4 checklists covers what to ask employees, volunteers, agency staff and contractors and others.

Myth:

School uniform policy reminders state that chains and necklaces can't be worn for health & safety reasons.

Busted:

The school's policy of not allowing earrings to be worn during PE lessons is in line with recommendations, however using 'health and safety' as an explanation to ban these and other jewellery items at all times is not defensible. If jewellery is banned at other times this is a matter of the school's chosen uniform policy not health and safety.

Myth:

College desk and chair repairs must be carried out by a contractor.

Busted:

There are no health and safety regulations that require maintenance work of this kind to be carried out by contractors. Equipment should be kept in a good state of repair and maintenance can be done by anyone with the appropriate skills and tools.

Myth:

Girl's frilly socks banned for health and safety reasons.

Busted:

There is nothing in health and safety law that stipulates the length of frills on girl's socks. These socks are unlikely to pose a serious hazard unless torn and trailing on the floor. Whilst schools are free to set their own uniform policies, if you tried to ban everything a child could fall over, they wouldn't do anything.



Product Recalls



Product recalls are made by traders about products that have problems which could affect the safety of the user/ consumer. The product should not be used and should be returned to the trader. Many people check their products at home but very few check the status of products in the workplace if, in fact, they are ever made aware that there is a potential safety concern.

Where we become aware that a manufacturer has recalled a piece of equipment which may have been purchased by subscribing schools and other settings we will make you aware of the issues. Full details of the issues below can be found on the KAHSC website.

Tesco Rapid Boil Kettle

Issue: Bottom of kettle can come away from body resulting in burning/scalding of user.

Models affected: Model JKRBP12

Batch Code: 130309

(shown on rating plate on bottom of kettle)



Terminator Surge

Protector Extension Lead

Issue: Users can access live parts as shutters on socket outlet can be bypassed. The product can overheat and catch fire. The product does not comply with the Low Voltage Directive and relevant national standards.

Models affected: XH - 7386.

Item Number: T3801 (2m, 3-way)

Sunnflair Platinum Portable Mini Stove

Issue: A manufacturing defect has been found that may lead to serious injury as a result of gas escape and ignition.

Models affected: SG7004 (purchased after February 2011)

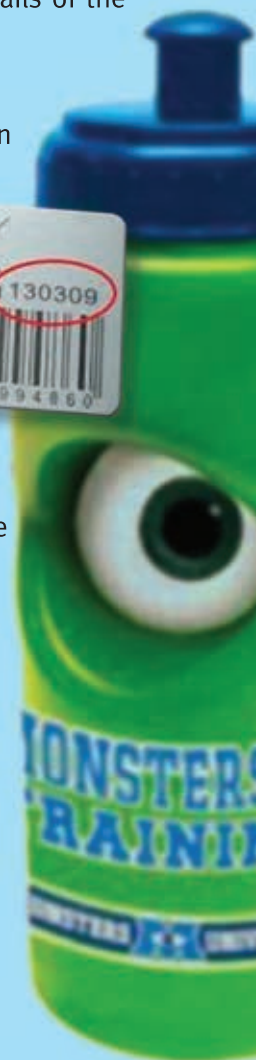
Disney Monsters University Drink Bottle

Issue: Spout can be pulled off and may be a choking hazard for children.

Models affected: Codes 5011231809022 or

5011231937619 (shown on base of bottle)

These bottles are sold on their own or as part of a set.



What to do:

If you think that appliances in your school may be affected firstly check the model and serial number against those listed on the KAHSC website. If your appliance is listed, stop using it immediately, and follow the instructions in the recall notice.

Further product safety notices can be found at www.esc.org.uk/public/guides-and-advice/product-recalls

New look for website

If you haven't already, check out our new look website.

Not only has our homepage got a sleek new look, but a few exciting new features too.

We strive to ensure it is as easy as possible for subscribing members to get the information they need when they need it. Now search for what you want without even logging in by using the new homepage search facility. You only need to login to actually view a document once you have found what you're looking for. Anyone visiting our website can now view in the 'Latest alerts' section the most recent documents and other additions - members get single click access to download each item just by logging in. Keep up to date with the latest news flashes from relevant sources such as DfE, Ofsted, HSE and many more on our News Bulletin Board.

If you have any suggestions for further improvements to our site, please let us know.



Parents plea following son's fatal game

Death of school rugby player causes call for better concussion spotting in school sport.

Ben Robinson, a 14 year old from Carrickfergus in County Antrim, died after suffering serious concussion during a school rugby match. The inquest into Ben's death heard that he had been involved in a number of heavy tackles during the game. Another student playing on the same team as Ben told that he had seemed 'dazed' and asked what the score was. He was also checked several times during the match. The inquest concluded that Ben had died as a result of 'second impact syndrome' which happens when a blow causes swelling to the brain before it has been able fully recover from an earlier injury. Ben's father made an emotional plea for better guidelines on spotting and dealing with concussion to be issued to players, parents, coaches and teachers to avoid more fatalities and serious injuries to young players. Sadly, there appears to be a knowledge gap in the UK with regards to concussion management - not just in sports such as rugby but also playground accidents and falls from bikes or trampolines. The International Rugby Board (www.irbplayerwelfare.com) and the England Hockey Board (www.englandhockey.co.uk) have produced 'Concussion Management' guidelines which although aimed at their particular sports, do provide good guidance on recognising the symptoms of concussion and what action to take if concussion is suspected. Both of these documents can be found on the KAHSC website.

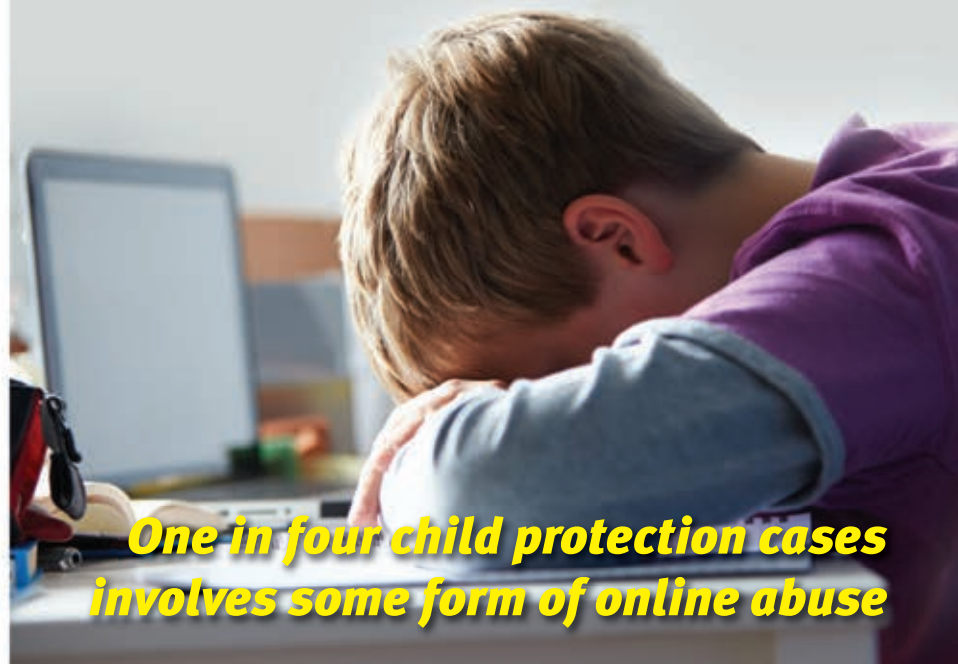
Keeping children safe online

A recent survey of social workers has highlighted that one in four child protection cases involves some form of online abuse.

The NSPCC and Child Exploitation and Online Protection Centre (CEOP) have jointly developed a new e-learning tool aimed at organisations working with children. The 'Keeping Children Safe Online' tool provides an up-to-date snapshot of how children and young people behave online, and new ways to protect them. The course costs £20 and can be completed at a time that suits you. The six modules making up the course include: our digital world; risky behaviour; grooming and offenders, inappropriate content; peer to peer and making your organisation safer.

KAHSC associate Jeff Haslam is an internationally renowned authority in the increasingly complex world of online safety. Whether you are concerned about cyber bullying, the use of social media by your staff, pupils or even pupils' parents or would like a greater understanding of e-safety both in school and at home, Jeff can deliver face-to-face training specifically tailored to your needs.

To discuss your requirements please contact Jeff on haslamjeff@gmail.com



One in four child protection cases involves some form of online abuse

Keeping Children Safe in Education

New!

DfE - January 2014

The consultation period for the new DfE document 'Keeping Children Safe in Education' ended in June 2013.

This new statutory guidance will replace 'Safeguarding Children and Safer Recruitment in Education - 2007'. As with other revised and considerably 'thinner' guidance, this document too will aim to stress the importance of nursery, school and college leaders using their own professional judgement in local circumstances. One of the most significant changes is likely to be the removal of the statutory obligation for interview panels to include a member who has completed the 'Safer Recruitment' training. They will, however, be advised to arrange training tailored to their individual needs and which ensures that panel members are competent in making safer recruitment decisions.

The new guidance is due to be released in January 2014 and will be available from the KAHSC website or directly from the DfE.

Star Performers

Top marks to Wreay C of E Primary School after scoring 92% in their County Council H&S audit.

Head, Claire Render, supported by Sheila Gething and a dedicated staff worked hard over the past month on their pre-County audit report from our own Helen Blamire and thoroughly deserve their success.

Well done everyone!

RIDDOR and First Aid Regulation changes take effect

These changes aim to make compliance easier for employers to understand and follow.

From 1 October 2013 changes made to the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) and the Health and Safety (First Aid) Regulations aim to simplify the mandatory reporting of workplace injuries, and offer greater flexibility in the selection of First Aid training and providers.

Changes to RIDDOR

The main changes affect the following areas:

- **'Major Injuries'** - classifications reduced to a shorter list of 'Specified Injuries'.
- **'Industrial Diseases'** - the existing schedule of 47 types of industrial disease is replaced with 8 categories of reportable work-related illnesses.
- **'Dangerous Occurrences'** - fewer types will require reporting.

There are no significant changes to the reporting of fatal accidents, accidents to members of the public (including pupils) and absences over 7 days as a result of work-related injury or ill-health.

HSE guidance about the reporting of accidents/incidents can be found in INDG 453 *'A brief guide to the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 (RIDDOR)'* and EDIS1 3rd Edition *'Incident Reporting in schools (accidents, diseases and dangerous occurrences) Guidance for employers'*.

Changes to Health and Safety (First Aid) Regulations

Changes made to these regulations have removed the requirement for HSE to approve the training and qualifications of appointed first-aid personnel allowing employers to choose a provider/training course suitable to their specific needs.

HSE guidance about First aid at Work can be found in GEIS3 *'Selecting a first aid training provider'* which outlines the options available to employers and includes a checklist for evaluating first aid training organisations, covering trainer competence, quality assurance systems and syllabus content and L74 *'First Aid at Work - Guidance on Regulations'*

All the guidance mentioned above in this article can be found on the KAHSC website or can be downloaded direct from www.hse.gov.uk/pubns

We have updated our own Safety Series Guidance Go2 Managing First Aid and Go3 Accident/ Incident Reporting and Investigation - available to download now.

Health and Safety compliance now easier to understand.

Winter is here - are you prepared?

Every winter brings the possibility of snow and ice. Extreme bad weather causes widespread disruption and it can be difficult to maintain an education service particularly in the rural areas.

The DfE stresses the importance of educational settings remaining open to the maximum degree possible, as closures not only impact on the education of the pupils but also has a knock on effect on parents/carers and the economy.

There are a number of long term actions which can be taken now to help your school remain open over the worst of the winter months:

- Develop a written policy for extreme snow and icy conditions - and fully communicate it to staff and parents/carers;
- Ensure that you have adequate stocks of salt/grit/sand;
- Pre-identify outdoor areas used by pedestrians which are most likely to be affected e.g. walkways, entrances, sloped areas and prioritise for gritting;
- Ensure water, boiler and heating systems are regularly maintained;
- Inspect windows and exterior doors for draughts - consider any repairs/draught-proofing that may be required;
- Check that pipes are properly lagged;
- Consider the use of a contractor to clear the site (this service could be shared with neighbouring schools);
- Talk to local community groups who may be able to provide support during heavy snow and ice.

Members of staff cannot be directed to drive to work in severe weather. However the expectation is that staff will make every effort to attend school except in the most extreme cases. To ensure that you are prepared for the absence of staff the managers should:

- know where staff live and be able to communicate with them to determine their attendance;
- consider asking staff what alternative arrangements they would be able to make to get to work e.g. walk, bus, train, car sharing;
- where possible, make arrangements to accommodate staff where they are unable to return home in severe conditions;
- reach agreement with staff whereby they may be expected to attend later in the morning or be released earlier to travel home.

Further guidance relating to severe weather conditions can be found in Safety Series G31 on the KAHSC website.



Change of Date

KAHSC Making Sense of Safeguarding Conference - change of date

The date of the 2014 'Making Sense of Safeguarding Conference' has changed and will now be held on Wednesday, 21 May 2014.

To ensure that delegates get the most from the workshops arranged, places at this event are limited.

Book early to avoid disappointment.

Uploading new pupil data to the KAHSC On-line Visits System

Don't forget to update classes and move your students on one more year in the online visits management module of our website in 2 simple steps.

Produce a new export of information from your central information management system and save it as a .csv file.

Upload it to the 'Manage Pupils' page taking care to check the box 'Purge obsolete pupil data?'

The system data matches your new upload against last years' using individuals' UPN and overwrites with any new info e.g. new surname, new year group. It recognises which pupils are missing from the new upload and removes them, but only if you ask it to by checking the purge data box.

Beat Bullying



As part of anti-bullying week which takes place the week beginning 18 November,

BeatBullying has developed a series of resources tailored to Key Stages 1, 2, 3 and 4 for teachers to tackle the issue with their students. These include lesson plans, assembly ideas and simple activities which can be run as a class or even as a whole school.

The resources can be downloaded from www.antibullyingweek.org/resources

Model Access Audit

New!

Designed to assist settings to highlight accessibility deficiencies and identify priorities and objectives to include in the Accessibility Plan and Single Equality Scheme.

Model Statement of Behaviour Principles

(Maintained Schools only)

The July 2013 'Policies and other documents that Governing Bodies and Proprietors are required to have by Law' published by the DfE states that Governing Bodies of Maintained schools must have a 'Behaviour Principles Written Statement'. This model Statement can be used as a comparison with the Governors current statement of principles for behaviour.

Model Policy on Behaviour Principles

(Academies, Independent and Free schools only)

The July 2013 version of 'Policies and other documents that Governing Bodies and Proprietors are required to have by Law' published by the DfE now requires proprietors of Academies, Independent and Free Schools to have a 'Policy on Behaviour Principles'. This model Policy can be used as a comparison with the school's current Policy on Behaviour Principles.

KAHSC On-line Visits Module Update

The first year of Visits Module development has been a resounding success thanks to immense support from our inaugural users.

During the system's infancy KAHSC stayed within the approval loop of both Category 1 and Category 2 visits to ensure everything ran smoothly. Now we are past this phase KAHSC no longer receives automatic system requests for approval advice on Category 1 visits. These are the relatively lower risk and more everyday visits such as forest schools programmes, museum visits etc. which were always the purview of Head teachers and Managers to approve internally without reference elsewhere. Answer 'No' to all 4 questions on the first page when creating a new visit and your trip will be Category 1. Answer 'Yes' to just 1 question and it will be classed as Category 2. Any EVC wanting approval advice from KAHSC on a Category 1 trip before submitting it to go direct to their Approver, need only call or email naming the visit and requesting a review of the draft.

Asbestos Update!

Since April, the Local Authority has been funding a project which will ensure that all Cumbrian Schools (with the exception of Academies and Independent Schools) will be provided with either an asbestos re-survey or re-inspection.

Many of you may have already received your Asbestos Re-Inspection Survey, while others may still be waiting for the survey to be undertaken.

On receipt of Asbestos Re-Surveys or Re-Inspection surveys, if subscribing schools would like KAHSC to analyse this report and update your asbestos documentation (including Asbestos Register, Monitoring Sheet and Management Plan), please copy or scan the report, along with a current copy of your CAD Plans and send to

Kym Allan Health and Safety Consultants Ltd., 3-4 Citadel Row, Carlisle, CA3 8SQ or email to helen.blamire@kymallanhsc.co.uk



KA

Health and Safety
Consultants Ltd

....and finally,

all the team at
Kym Allan Health and
Safety Consultants Ltd

would like to wish our customers
and colleagues a **very Merry Christmas**
and a **happy and healthy New Year.**



Health and Safety Courses 2013/14

Check out the wide range of information below to find a course that suits your training needs.

Course and information	Date	Venue	Course fee
Educational Visits Co-ordinator Refresher Training (3 hrs.) The essential OEAP accredited half day Refresher course for EVCs whose training is more than 3 years old. Includes guidance on roles, responsibilities, risk management, best practice and current hot topics, delivered by highly qualified Educational Visits Advisor - Richard Simpson.	18 Nov 2013 1.15 - 4.15pm	Leven Valley School	£60 + VAT per person
	21 Nov 2013 1 - 4 pm	Kingmoor CBC, Carlisle	KAHSC subscribers £55 + VAT per person
	22 Nov 2013 9.30am - 12.30pm	Chillout Zone, Whitehaven	
Visit Leader Training (1 day) An essential day inside and outside the classroom for Visit Leaders delivered by Richard Simpson of Outdoor Initiatives. This full day course aims to familiarise leaders with good practice in supervision, raise awareness of key guidance, advice and support and provide practical training in effective risk management in specific environments.	4 March 2014 9.30am - 4.30pm	Newton Rigg, Penrith	£120 + VAT per person
	29 April 2014 9.30am - 4.30pm	Lane End Farm, Milnthorpe	KAHSC subscribers £105 + VAT per person
Health & Safety for Governors Training (2 hrs.) As relevant to existing Governors as it is to new ones, this 2 hour course delivered by Penny Gosling of KAHSC aims to set out the H&S responsibilities of Governors including an overview of what safeguarding really means. We also define Governors' involvement in policy making and reviewing as well as in ensuring school is meeting the aims of policies.	21 Jan 2014 7 - 9pm	Leven Valley School	
	22 Jan 2014 7 - 9pm	Newton Rigg, Penrith	£45 + VAT per person
	29 Jan 2014 7 - 9pm	Kingmoor CBC, Carlisle	KAHSC subscribers £40 + VAT per person
	30 Jan 2014 7 - 9pm	Chillout Zone, Whitehaven	
Display Screen Equipment Assessor Training (3 hrs.) Delivered by Penny Gosling of KAHSC this half day session will equip you with knowledge of the law as well as an understanding of how the use of DSE can cause ill-health, how to prevent it, how to assess colleagues and how to solve problems. Concludes with a practical demonstration at a workstation and written assessment.	4 Feb 2014 1 - 4pm	Newton Rigg, Penrith	£60 + VAT per person
	5 Feb 2014 1 - 4 pm	Chillout Zone, Whitehaven	KAHSC subscribers £55 + VAT per person
	6 Feb 2014 1.15pm - 4.15pm	Leven Valley School	

Look out for details of other training available and new dates for EVC (Full Day) and Visits Emergency Management training on our website.

If you wish to book a place on one of our courses or require further information please contact us on 01228 210152 or alternatively email julie.smithson@kymallanhsc.co.uk

MINIBUS
ASSESSMENTS DUE?

Call Mike Thomson (Dip.D.I.)

With over fifteen years experience in School Minibus Assessments and Training countywide,

To discuss your needs please call 07876 136131 or email mgtthedale@aol.com

CCAS

Cumbria Clerking Advisory Service

Are you experiencing difficulty recruiting a clerk to your governing body?

How effective is your governing body? Would an evaluative "health check" be beneficial?

If the answer is "Yes" to any of these questions then Cumbria Clerking Advisory Service is the service for you.

Contact: Mrs Sue Glendinning ☎ 01228 812424 ☎ 07887426958

✉ ccas1@btinternet.com www.cumbriaclerkingadvisoryservice.weebly.com

